

Application Form



Saint Michael's College

Please note this form must be completed in full, using **BLACK INK** and **CAPITAL LETTERS**

Attach photograph here

Section 1 PERSONAL INFORMATION

Family Name	First Names	Other Name
Male <input type="checkbox"/> Female <input type="checkbox"/>	Date of Birth <small>DD / MM / YY</small>	Nationality
First Language	Country of Birth	
Student's Home Address		
Home Telephone	Home Fax	
Student's Mobile		
Passport Number	Student's Email	
School Details (we require a transcript of the last 3 years' academic results)		
Name of School	Dates attended	
1.		
2.		

Section 2 INFORMATION ON PARENTS, LEGAL GUARDIANS AND AGENTS

Father's Name	
Father's Profession	
Father's Address (If different from above)	
Father's Telephone	Father's Mobile
Mother's Name	
Mother's Profession	
Mother's Address (If different from above)	
Mother's Telephone	Mother's Mobile
Agents Details (if applicable)	Agent's Email
Company Name	Contact Name
Further Details. Please add here further details you feel we should know at the college e.g. separated parents, deceased parent, etc.	

Section 2b PARENTS EMAIL

Student reports are electronically sent so it therefore essential we have parents' email addresses. We also need email addresses in case of pocket money requests, exeats and other parental permissions.

Father's Email	Mother's Email
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Section 3 DATES AND COURSE SELECTION

Course Start Date: MM / YY

End of Course Date: MM / YY

Please choose one course (two if also choosing Academic Preparation).

GCSE

All students study English and Maths and then choose 5 further subjects (**one from each row**)

Art	<input type="checkbox"/>	or	Physics	<input type="checkbox"/>
Chemistry	<input type="checkbox"/>	or	Business Studies	<input type="checkbox"/>
Biology	<input type="checkbox"/>	or	Economics	<input type="checkbox"/>
Spanish	<input type="checkbox"/>	or	Media Studies	<input type="checkbox"/>
ICT (computing)	<input type="checkbox"/>	or	Geography	<input type="checkbox"/>

PRE-A Level Course (one year) all course subjects are compulsory

A Level All students study English and then choose 3-4 subjects – (**one from each row**)

Maths	<input type="checkbox"/>	or	Psychology	<input type="checkbox"/>
Chemistry	<input type="checkbox"/>	or	Geography	<input type="checkbox"/>
Biology	<input type="checkbox"/>	or	Economics	<input type="checkbox"/>
Physics	<input type="checkbox"/>	or	Business Studies	<input type="checkbox"/>
Art	<input type="checkbox"/>			
Further Maths	<input type="checkbox"/>			

University Foundation (All subjects are compulsory)

Science or Humanities

Academic Preparation

Summer Term Summer School Both

Please also choose one of the courses above (GCSE, A Level or Foundation) which you intend to prepare for.

Section 4 ACCOMMODATION

Please indicate whether you wish to live in:

School Residence

Please note that most rooms are twin rooms, although some are single and some are en-suite (these are allocated to those who are first to pay the deposit). Unless specifically requested students in twin rooms share with a student of a different mother tongue.

Host Family

All rooms are single rooms. Please indicate what type of family you would prefer. Please note that we cannot guarantee your preferences but we will try.

Special requests? (host family with pets etc.) We will try to match your requests as closely as possible

Section 5a MEDICAL DETAILS

Please give details of any medical problems

Illnesses Yes No details:.....

Medication Yes No details:.....

Do you have any allergies/disabilities? Yes No details:

Do you follow a special diet? Yes No details:

Do you have any health problems? Yes No details:

Have you been registered with a doctor in the UK before? Yes No

Section 5b MEDICAL CONSENT

I understand and agree that Saint Michael's College will not be held responsible for any medication taken by my child which is not prescribed by the college staff or local doctor/s. I also understand that treatment at the dentists/opticians is not available free of charge and I am prepared to meet the costs incurred in such treatment or will take out an appropriate insurance cover before my child leaves his/her home country.

I hereby authorize a representative of Saint Michael's College and/or the host family parent, to seek first aid and medical treatment in our absence. If an important medical decision needs to be made and there is time to contact us, then please do so. If contact is not possible, we authorize medical treatment.

Parents signature

Name

Date

Section 6 UNDERTAKING BY PARENT, LEGAL GUARDIAN OR SPONSOR

I have read the prospectus and details on enrolment. I accept the conditions as contained in the prospectus.

I agree to give one full term's notice in writing if I wish to withdraw my student from the school. If I fail to give a term's notice I understand that I will be liable to pay for an extra term. Any visa issued by SMC will become invalid on departure from the college.

I agree to be responsible for all costs incurred in sending the student home if he/she is suspended or expelled from the school.

The school operates a random drug testing policy and I understand that my son\daughter may be tested for drugs, during their time at Saint Michael's College.

Occasionally photographs are taken during school activities & excursions for the website, brochures etc. I will inform the Principal in writing if I don't agree with my students photograph being used for such purposes.

Name Signature Date

Section 7 UNDERTAKING BY STUDENT

I agree to abide by the conditions set out in the prospectus and to observe the school rules.

Name Signature Date

Section 8 FORM OF INDEMNITY

This indemnity is to be signed by the **student** and by his or her **parent** or **legal guardian** if the student is under 18 years of age. Until this has been signed and returned to the College, the student may not take part in activities off the school premises.

In consideration of the managing director of Saint Michael's College (Tenbury) Limited agreeing to make arrangements for and to authorise members of the staff of Saint Michael's College, directly or through the headmaster, to take my son/daughter/ward from time to time on activities/excursions/sports and educational and cultural trips outside the premises of Saint Michael's College, I hereby undertake to indemnify the Managing Director and such members of the staff against:

- a) any claims, damages or cost which they or any one of them may be or become liable to pay in consequence of any injury or damage to or illness of me/my said son/daughter/ward occurring during or as a result of any of the said activities/excursions/sports and educational and cultural trips.
- b) any claims by a third party which may be made against them or any of them in consequence of any act or default of me/my said son/daughter/ward during or as a result of said activities/excursions/sports and educational and cultural trips.
- c) any other cost and expenses reasonably incurred by them or any of them on behalf of me/my said son/daughter/ward during or as a result of any of the said activities/excursions/sports and educational and cultural trips.

Provided that the indemnity herein shall not extend to any claims, damages, costs or expenses in respect of and to the extent to which the said Saint Michael's College (Tenbury) Limited and member(s) of the staff or any of them shall be entitled to be indemnified under any policy of insurance.

Signed by Student Date

Signed by Parent/Legal Guardian/Agent Date

Section 9 CHECKLIST

Please ensure that all boxes are ticked before returning form: (by post or email)

- **Recent Digital Photograph (emailed)**
- **Section 1 - 5 completed**
- **Transcript of last 3 year's academic results enclosed**
- **Section 5 + 6 signed by Parent, Legal Guardian or Sponsor**
- **Section 7 signed by Student**
- **Section 8 signed by Student and Parent, Legal Guardian or Sponsor**
- **Completed Maths and English Placement Tests**
- **Copy of Passport Photo Page**

**PLEASE NOTE THAT A PLACE AT THE SCHOOL CAN ONLY BE RESERVED
ON RECEIPT OF A £750 NON-REFUNDABLE DEPOSIT.**

HOW DID YOU HEAR ABOUT SAINT MICHAELS COLLEGE?

Internet/Website Friends Agent

Other details



Saint Michael's College